



COMMUNICATION PACKAGE OVERVIEW

The purpose of this document is to provide participating organizations with an overview of both the legal requirements and various resources available to assist them in communicating the objective, value, and consent choices of the state of Maine's Health Information Exchange to staff and patients/clients.

Staff Education & Training Resources

1. Overview of HealthInfoNet and Maine's Health Information Exchange
Provides a comprehensive overview of HealthInfoNet and the statewide Health Information Exchange
2. Participant Internal Staff Communication Template
Assists participating organizations in communicating the objective and value of HealthInfoNet to staff
3. Registration Staff Script Template
Assists participating organizations' staff in introducing HealthInfoNet to patients
4. Helpful Information for Implementing Patient Consent
Provides participating organizations with key recommendations for implementing patient consent

Consent Forms

- 5a. HealthInfoNet General Medical Information Opt-Out Form **[REQUIRED]**
Allows patients to opt-out of sharing their general medical information with HealthInfoNet
- 5b. HealthInfoNet General Medical Information Opt-Back-In Form
Allows patients to share their general medical information with HealthInfoNet after previously opting-out
- 6a. HealthInfoNet Sensitive Information Opt-In Form
Allows patients to opt-in to sharing their sensitive information with HealthInfoNet
- 6b. HealthInfoNet Sensitive Information Opt-Out Form
Allows patients to opt-out of sharing their sensitive information with HealthInfoNet

Communication Resources

7. HealthInfoNet Overview Poster **[REQUIRED]**
Provides a high-level overview of HealthInfoNet and the statewide Health Information Exchange
8. HealthInfoNet Consent Choices Poster
Demonstrates patients' choices for participating in the statewide Health Information Exchange
9. HealthInfoNet Provider Poster
Gives participating organizations' staff an overview of the statewide Health Information Exchange
10. HealthInfoNet Patient Poster
Gives patients/clients an overview of the statewide Health Information Exchange

Legal Resources & References

11. HealthInfoNet References in Maine State Statutes
Provides an overview of the references to HealthInfoNet in State of Maine statutes
12. 22 MRSA §1711-C Confidentiality of health care information
PDF copy of statute references
13. 5 MRSA §19203 Confidentiality of test and 34-B Section 1207 Confidentiality of information
PDF copy of statute references
14. Maine Medical Association Sample Notice of Privacy Practices
Sample Notice of Privacy Practices from Maine Medical Association for use by participating organizations

HealthInfoNet Academy

For more information, participants can also visit our online learning platform, HealthInfoNet Academy, which has been designed to provide quick and easy adoption of HealthInfoNet's services at their healthcare facility:
www.hinfonetacademy.org

